

RETIREMENT BOARD MINUTES AUGUST 6, 2025

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
Commissioner Kenneth J. Bryan
Commissioner Albert "Chip" Abramovic
Dorothy "Dottie" Tawney, Chief Clerk
Laura O'Neil, Admin. Assistant
Rich Winkler, Solicitor
Jeannie Ritchey, Treasurer
Justin Wolfe, Human Resources
Amie Wood-Wessell, Human Services

Laura Anna, Elections
Erik Johnson, Planning
Taylor Felix, Fair Queen
Peyton McGiffin, Alternate Fair Queen
Melissa Huffman, Queen Program
Ginger McGiffin, Queen Program
Robert McGiffin, Queen Program
Gavin Fish, EYT Media
Kara O'Neil, The Derrick

Pastor Chad Troup, Fox Street Church of God, Rocky Grove, said the invocation before the meeting. All rose and said the Pledge of Allegiance.

The Election Board meeting was convened and adjourned prior to the start of the meeting.

1. Commissioner Breene called the Retirement Board Meeting to order at 10:37 a.m.
2. Jeannie Ritchey, Treasurer, made a motion to approve the minutes from the July 8, 2025 meeting, seconded by Commissioner Abramovic, aye all.
3. There was no public comment on the Retirement Board Agenda.
4. **Retirement Board Items for Consideration:**
Justin Wolfe, director of Human Resources, presented to the Retirement Board for approval:

Attachment A – Retirement Board Items for Consideration

The following employees are entering the Retirement Fund System:

NAME	EFFECTIVE DATE	PERCENTAGE
Nathen McDonough	07/08/2025	9%
Audrey McLaughlin	07/14/2025	9%
Logan Emig	07/14/2025	12%
Heather Jemmett	07/20/2025	9%
Dawn Barscz	07/21/2025	9%
Crystal Mohler	07/21/2025	9%
Drew Mears	07/21/2025	12%

Approval of the Treasurer of the Retirement Board to issue checks to the following persons who are withdrawing their contributions plus interest in accordance with the Plan and County pension law:

NAME	AMOUNT	DISBURSEMENT DATE
Robyn Vogan	\$1,388.28	08/29/2025
Courtney Long	\$1,157.05	08/29/2025
Joseph Finlan	\$186.20	08/29/2025
Allison O'Keefe	\$3,766.04	08/29/2025
Adam Craig	\$10,754.50	08/29/2025
Michael Horn	\$4,115.68	08/29/2025
Abigail Joseph	\$4,471.33	08/29/2025
Jillian Hale	\$5,582.86	08/29/2025
Danielle Britt	\$6,333.23	08/29/2025
Chad Skokowski	\$1,197.23	08/29/2025
Tristin Siegel	\$47,382.22	08/29/2025

Approval of the following retirements:

- 1) Notice to the Retirement Board of the death of retiree **Anna M. Harry** on **07/23/2025**. Anna had elected a "No Option" at the time of her retirement. There is no pension benefit, pro rata or otherwise, payable to her estate or beneficiaries.
- 2) Notice to the Retirement Board of the death of retiree **Daria E. Hutchinson** on **06/11/2025**. Daria had elected an "Option Four C" at the time of her retirement. Her estate is entitled to a pro rata benefit of **\$277.56** to be paid for 11 days in the month of June 2025.
- 3) Notice to the Retirement Board of the Death of retiree **Sharon K. Bradford** on **06/22/2025**. Sharon had elected an "Option Four A" at the time of her retirement. There is no pension benefit, pro rata or otherwise, payable to her estate or beneficiaries.
- 4) Motion to approve the superannuation retirement of **Tammy Reitz**, effective **06/14/2025**. She has elected "Option One" which entitles her to receive a monthly annuity of **\$101.79** payable throughout her lifetime. She is entitled to a pro rata benefit of **\$57.68** to be paid for 17 days in the month of June.
- 5) Motion to approve the superannuation retirement of **Jennifer R. Richards**, effective **08/06/2025**. She has elected "Option One" which entitles her to receive a monthly annuity of **\$1,375.40** payable throughout her lifetime. She is entitled to a pro rata benefit of **\$1,153.56** to be paid for 26 days in the month of August.
- 6) Motion to approve the superannuation retirement of **Lorie L. O'Neil**, effective **07/01/2025**. She has elected "Option One" which entitles her to receive a monthly annuity of **\$309.16** payable throughout her lifetime. She is entitled to a pro rata benefit of **\$309.16** to be paid for 31 days in the month of July.

Other Business:

- 1) **Robyn Vogan** failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 2) **Courtney Long** failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 3) **Joseph Finlan** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.

- Jeannie Ritchey, Treasurer, made a motion to accept the above items (Attachment A), Commissioner Bryan seconded, aye all.

5. Other Business:

a. Approval of contract with Foster & Foster for Actuarial valuation Services

- Commissioner Abramovic made a motion to accept the above contract, seconded by Commissioner Bryan, aye all.

6. The meeting adjourned at 10:39 a.m. upon a motion by Jeannie Ritchey, Treasurer, and seconded by Commissioner Bryan, aye all.

Respectfully submitted,



Laura O'Neil,
Administrative Assistant

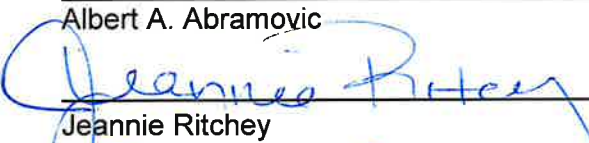


Samuel H. Breene



Kenneth J. Bryan

Albert A. Abramovic



Jeannie Ritchey



Dorothy "Dottie" Tawney